



## CWAV Society Volunteer Application

### Personal Information

Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_

Emergency Contact Number: \_\_\_\_\_

### General Information

How did you hear about Cowichan Women Against Violence (CWAV) Society's Volunteer Program?

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Why do you want to volunteer with CWAV Society?

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What personal skills, volunteer experience, education or work experience do you have that you believe will make you a suitable candidate for this role?

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How much time do you have to volunteer? Do you have a preferred day of the week?

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Do you have any medical conditions/restrictions that we should be aware of?

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246 Evans Street, Duncan, BC, V9L 1P8  
(250) 748-7000 [www.cwav.org](http://www.cwav.org) Email: [cwav@cwav.org](mailto:cwav@cwav.org)



## What volunteer roles at CWAV Society are you most interested in?

### **Administration:**

Reception duties, answering phones, welcoming clients and visitors to CWAVS. Assisting with general office duties such as photocopying, filing, data entry, prep for meetings and workshops.

### **Board Member:**

Board members oversee the governance, finance and strategic direction of CWAV Society. An additional application and an interview must be completed prior to becoming a Board member.

### **Child-minding:**

Includes supervision and play with children while mom is in group/counselling.

### **CRA Free Tax Clinic:**

Volunteers are needed to assist people all year with filing tax returns. Through the CRA Community Volunteer Income Tax Program (CVITP) you will have access to online training and the free software required.

### **Information Technology:**

Assist with development of CWAVS' online presence including website and social media monitoring and graphic design work.

### **Special Event Support:**

Assist with the planning and execution of fundraising events, and/or public education events that are intended to raise awareness of the issues surrounding violence against women on our community.

### **Transition House:**

Volunteering at the house may include haircutting, yard work, assisting women with cooking and/or meal planning and budgeting.

### **Other:**

If you would like to volunteer your time and skills in an area not mentioned, tell us what you'd like to do.

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COUNSELLING---SOMENOS TRANSITION HOUSE---VICTIM SERVICES---HORIZONS PRE-EMPLOYMENT  
HOMELESSNESS PREVENTION PROGRAM---WOMEN'S NIGHT SHELTER---POVERTY LAW ADVOCATE  
Registered Charitable Organization #118878339RR0001



**CWAV Society recommends that women wait two year after accessing CWAV Society services before volunteering.**

Yes      No      Have you used the services provided by CWAV Society?  
If yes, what was the last date on which you were a client of CWAV \_\_\_\_\_  
What was the service? \_\_\_\_\_

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Please provide contact information for two references (not related to you)

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Contact Email: \_\_\_\_\_

**During the volunteer recruitment process, the following steps are mandatory:**

1. Interview
2. Criminal Record Check
3. Volunteer Training
4. Signing a Confidentiality Agreement
5. Completing a Reference Check

*If for some reason you do not complete these steps you may not be able to become a volunteer with CWAV Society.*

**Please read carefully and sign**

I confirm to the best of my knowledge that the information I have given in this application is correct. I understand and agree that any omission or misrepresentation may be cause for refusal of volunteer placement. I understand that a Criminal Record Check is required. I give consent for CWAV Society to contact the reference listed above and give permission for these references to release all relevant information requested.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Return your completed Volunteer Application Form to: [cwav@cwav.org](mailto:cwav@cwav.org) or drop it off at 246 Evans Street, Duncan, BC**

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